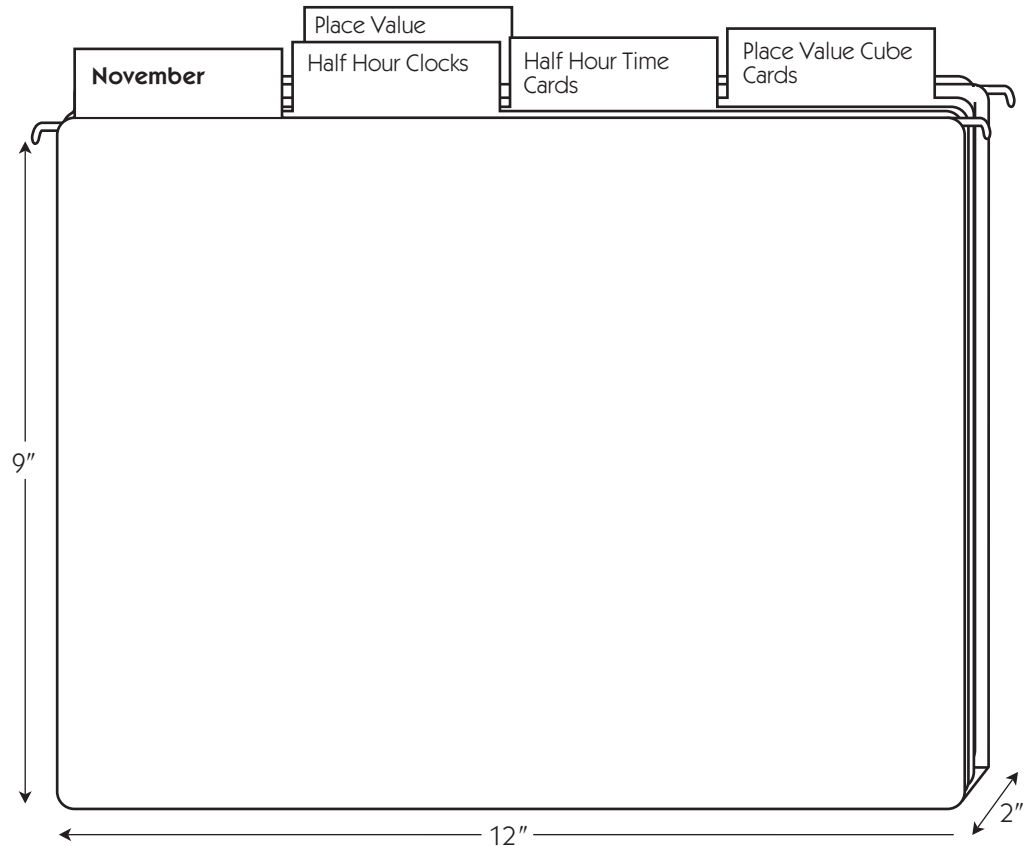


Storage Suggestions

Keeping track of your teachers guides and blacklines is easy compared to captions and pocket chart cards. If you can devise a storage system that works for you, you're far more likely to put the pocket chart cards away when it's time to move from one set to the next. We recommend that you find a file box or a drawer in a file cabinet that will hold a series of six 2"-wide hanging file folders.

Pocket Chart Cards

Inside each hanging file, place a series of 3–7 regular file folders, one for each set of pocket chart cards introduced in the month. Label each file folder with the name of the Pocket Chart Card. When you're finished, the files inside the hanging folders will look similar to the illustration shown below for the Pocket Chart Cards introduced in November.



You'll get a gold star if you pre-label all your hanging folders and files and set them up in a box or drawer before you start making things. Now you'll have a place to put the materials as you make them!